

valleywide BUSINESS EXPO

PRESENTED BY:



THURS. MAY 9, 2019 | 4:30 PM - 7 PM

**FATHER PANDOSY MISSION
3685 BENVOLIN ROAD | KELOWNA**

EXHIBITOR REGISTRATION FORM

1. EXHIBITOR INFORMATION

Company _____ Contact _____
Name First Name Last Name

Phone _____ Email _____

Product/Service _____

Number of people working your table _____

2. INVESTMENT SUMMARY & PAYMENT INFORMATION

INVESTMENT INCLUDES:

- Exhibitor Table: 6' length
 - *No chairs provided*
 - *Power is not provided*
- 2 Food & Beverage Tickets
 - *Additional tickets may be purchased @ \$25 each*
 - *Pre-ordered tickets will be provided on-site at check-in*

\$150.00	Exhibitor Space
\$____.00	____ additional tix @ 25 ea.
\$____.00	Subtotal
\$____	GST
\$____	TOTAL PAYABLE

*Accepted Payment Types: Cheque, Cash, Visa or Mastercard.
 Make cheques payable to your local Chamber of Commerce/Board of Trade.*

CREDIT CARD INFORMATION:

Visa Mastercard Number _____

Expiry Date _____ CSV _____
MM/YY Back of card

- Payment must be received with Exhibitor Registration Form to confirm your space.
- Cancellation refund will not be granted after 4 p.m. Friday, May 3, 2019.

3. RULES & REGULATIONS

- Exhibitors must be a member of a participating Valley Chamber.
- Tables will be allocated at the sole discretion of the coordinator.
- Additional meal & drink tickets must be purchased in advance.
- Exhibitor space is approximately 7' wide and includes a 6' table.
- Set-up occurs between 2 p.m. – 4 p.m. ONLY. You will be advised as to your specific set-up time.
- No staples, tacks, nails permitted to be used on supplied tables. Table cloth fasteners and tape are to be removed.
- Exhibitor booths are for showcasing, display and vending purposes only. Vendors are permitted to sell Non Food and Beverage Items. The sale of alcoholic beverages is strictly prohibited.
- Draws and raffles are encouraged at your table. Exhibitors are responsible for administering their own draw prizes to winners. Public microphone is not available for winner announcements.
- Exhibitors are not authorized to provide food on-site, however beverages are permitted.
- It is the Exhibitor's responsibility to have appropriate coverage/insurance for public liability, bodily injury, property damage and product liability. Event management is not responsible for any loss, theft, or damage to exhibits.
- Exhibitors are prohibited from subletting space allotted to them, but can share tables with another party only if made known at time of booking space (must also be a Chamber member).
- Exhibitors are responsible to remove all wares, recycling and garbage within allotted space.
- No flammable/compressed gas or use of burning/open flame.
- Exhibitors and/or replacement staff must be present at table at all times during the event.
- Event management reserves the right to reject or prohibit exhibitors at any time before or during the event.
- Exhibitors are to come prepared for weather changes, and event management is not responsible for any effects of nature that may occur during this event.

4. STATEMENT OF ACCEPTANCE

I agree to abide by the conditions, which have been provided with this Application, and acknowledge that in the event of a dispute, ruling of the Event Management will prevail. In consideration of my participation in this event, I hereby agree to hold free from any and all liability the Chambers and its respective officers, and members and waive, release and forever discharge any and all rights and claims for damages which may or which may hereafter accrue to me arising out of or connected with my activities with ValleyWide Business Expo.

I acknowledge that my participation in this event grants the Chambers use of my voice, name and/or likeness, without compensation, in films, photographs, and all other promotional material related to the Chambers from now onward.

Exhibitor Signature _____ Date _____
Please print this form, sign, and return to your local Chamber. DD/MM/YY

SUPPORTING SPONSOR:



PROUD MEDIA PARTNERS:

