

Valley Wide After Hours 2008

Oliver, Penticton, Summerland, Peachland, Westbank, Kelowna and Vernon



Thursday, May 15, 2008
5:00 pm to 7:30 pm
The Cove Lakeside Resort
4205 Gellatly Road
Westbank, BC



"A New Beginning"

Vendor Registration Form

Space provided is 10' X 10' NO Table	\$40.00	\$ _____
OR WITH Table	\$60.00	\$ _____
Please note: chairs are NOT provided with either option		
GST on Space		\$ _____
_____ Meal(s) includes Meal & 2 drink tickets @ \$15.00 each		\$ _____
_____ Meal(s) only, no drink tickets @ \$10.00 each		\$ _____
Total Payable		\$ _____

Company Name: _____

Contact Person: _____

Mailing Address: _____

Product/Service Vendor will be showcasing: _____

Any additional requirements or comments _____

Payment accepted at your local chamber offices: Cheque, Cash, M/O, Visa or Mastercard. – Fax - 861-3624

Please make cheques payable to YOUR Local Chamber

If accepted, I agree to abide by the conditions, which have been provided with this Application, and acknowledge that in the event of a dispute, ruling of the Show Manager will prevail. In consideration of my participation in this showcase, I hereby agree to hold free from any and all liability the chambers and its respective officers, and members and waive, release and forever discharge any and all rights and claims for damages which may or which may hereafter accrue to me arising out of or connected with my activities with Valley Wide After Hours.

Signature of Vendor: _____ Date: _____

If food is being served: It is the responsibility of the vendor to obtain a Short Term Premise Permit

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Vendor Rules & Regulations

Set up times: May 15 th	2 pm – 4 pm
Event	5 pm – 7:30 pm
Take down	AFTER 7:30 pm

1. Payment in full must accompany this application to reserve booth space.
2. Booths will be allocated on a first come first served basis and the allotment of booths will be at the discretion of the committee. Exhibitors must be Chamber members.
3. Meal and drink tickets must be booked /paid for in advance with booth registration. Meal is \$10.00, Meal and 2 wine/beer tickets \$15.00 The tickets will be handed out at the event, and the coordinator reserves the right to ask for proof of age for drink tickets
4. Booth space is approximately 10'X10', with YOUR choice of Table. The table dressing and sun tent is the responsibility of the vendor as long as it conforms to allotted space, and is agreed upon by the organizer at least one week prior to event. Tent size not to exceed 10'X10' and all display/wares are to be limited to the inside of the tent area.
5. Set up is between 2 pm – 4 pm ONLY and you may NOT take down prior to 7:30 pm
6. Event management will not be responsible for any loss, theft, or damage to exhibits. No staples, tacks, nails are permitted to be used on supplied tables. Table cloth fasteners and tape are to be removed.
7. Vendor booths are for showcasing, display and vending purposes only. Draws and/or raffles are encouraged at your table. Vendor's to be responsible for getting draw prizes to winners. You are not permitted to use public microphone to announce winners.
8. If food is being served you must obtain a Short Term Premise Permit from Interior Health Authority.
9. It is the Vendor's responsibility to have their own coverage/insurance for public liability, bodily injury, property damage and product liability.
10. Vendor's are prohibited from subletting space allotted to them, but can share tables with another party only if made known at time of booking space (must also be a Chamber member).
11. Vendors are responsible to remove all wares, recycling and garbage at space.
LET'S LEAVE IT CLEAN!!!
12. No flammable/compressed gas, or use of burning/open flame.
13. If using generators/appliances, all electrical wiring, plugs, etc are to be CSA labelled/approved, and in safe working conditions
14. Vendors and/or replacement staff must be present at booth at all times during the event.
15. Refund will not be granted if cancellation after 5 pm May 12th.
16. Event management reserves the right to reject or prohibit exhibitors at anytime before or during the event.
17. Vendors are to come prepared for weather changes, and Event Management is not responsible for any effects of nature that may occur during this event.