

University of British Columbia Okanagan Campus

Experiential & Work Integrated Learning

Arts Career Apprenticeship Program

<https://provost.ok.ubc.ca>
ubco.acap@ubc.ca

Capstone Projects

Management

<https://management.ok.ubc.ca>
fom.capstone@ubc.ca

Computer Science

<https://cmps.ok.ubc.ca/>
cmps.okanagan@ubc.ca

Engineering

<https://engineering.ok.ubc.ca>
engineering.okanagan@ubc.ca

Co-operative Education

Interdisciplinary Co-op

<https://coop.ok.ubc.ca>
coop.ok@ubc.ca

Engineering Co-op

<https://coop.engineering.ubc.ca/>
apsc.bd@ubc.ca

Community Service Learning

<https://students.ok.ubc.ca>
cslp.okanagan@ubc.ca

e@UBCO

<https://entrepreneurship.ok.ubc.ca>
s.sutherland@ubc.ca

Field Placement / Practicum & Professional Practical / Clinical Placements

Human Kinetics

<https://hes.ok.ubc.ca>
rebecca.frechette@ubc.ca

Education

<https://education.ok.ubc.ca>
rob.johnson@ubc.ca

Nursing

<https://nursing.ok.ubc.ca>
nursing.info@ubc.ca

Social Work

<https://socialwork.ok.ubc.ca>
ask.field@ubc.ca

Not sure where to start?

[Connect with our Student Employment / Career Center](https://careerservices.ubco@ubc.ca)
careerservices.ubco@ubc.ca



UBC Okanagan Co-op

Fast Facts for Community Partners

Is your to-do list piling up? Or maybe there's a project stuck on the backburner? Co-op students from UBC Okanagan are a great solution to help with day-to-day tasks, new projects, and to ensure coverage over the busy summer months. Whether you are looking for someone with a skillset similar to yours, or you want to add a new perspective to your team, we can connect you to talented students from a range of studies who are ready to support your goals.

Why Consider Co-op

- Access pre-screened, top talent students
- Fill short-term hiring needs, or begin filling your talent pipeline for your long term recruitment strategy
- Co-op is flexible to organizational needs - whether you need a full-time staff member in one specific role, or someone who works with multiple departments, co-op students can fill a variety of needs
- Pivot your needs and adjust as your organizational priorities change - our students are available for 4, 8, or 12 month work terms
- We are here to help you - whether it's helping arrange interviews or connecting your organization with UBC, we are here to help



"Our co-op student has really benefited our business. She's very knowledgeable and great with people. We've had the opportunity to learn how effective our training programs are."

-Lise Dallien Macmillan, Orthoquest
Pedorthics and Rehabilitation

Our Students

The program features a diverse talent pool, with applicants concentrating their studies in a variety of areas: arts, fine arts, human kinetics, management, media studies and sciences. All students have completed third year level courses and a pre-employment training course before beginning their Co-op positions.

Hiring Process

1. **Post your job:** Simply email your job description to the Co-op Office, and we'll do the posting in the UBC job board for all eligible Co-op students.
2. **Review applications:** Once the posting closes, we will send you all the applications. Review the package and then contact the Co-op Office. We will schedule your shortlisted students for interviews and confirm by email.
3. **Hire a student:** Once interviewing is complete, notify the Co-op Office which applicant you would like to hire. We will inform the applicants of your decision.

Key Dates

Co-op students work year-round, and the UBC academic year provides the flexibility for you to hire for 4, 8 or 12 months at a time. Applications are accepted year-round, although we suggest adhering to the following timeline for posting whenever possible:

To hire for:	Post your job:
May	January - April
September	May - August
January	September - December

Eligible Positions

We are happy to work with you directly to help you create a position, or determine how to best target our students. To qualify as Co-op, the position must meet specific criteria:

- Provides supervision
- Relevant to student's academic program
- Paid employment
- Suitable length (A minimum of 420 employment hours within four months)
- Adheres to employment standards

Questions? We are here to help! Contact the Co-op Office at any time for additional details or support.

250-807-9623 | coop.ok@ubc.ca | coop.ok.ubc.ca

